



DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BUREAU OF JAIL MANAGEMENT AND PENOLOGY
NATIONAL HEADQUARTERS

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MEMORANDUM

TO : All Regional Directors
Attn: Concerned BJMP Personnel

SUBJECT : Deferment of Mandatory Training

DATE : 23 April 2012

1. Reference: Memorandum of the Chief, BJMP dtd 10 Mar 2008 re Deferment of Mandatory Training.


2. It has been noted for several times already that there are some Jail Commissioned Officers and Jail Non Commissioned Officers who were directed to take the mandatory courses at the Jail National Training Institute, or in the National Police College were requesting for deferment of their schooling for financial and economic reasons. Such attitude of these personnel should never be seen in this organization, as this will bring negative effect on the Jail Bureau's intention of providing development programs to BJMP personnel so that they will acquire more knowledge and help them grow professionally.

3. As a matter of policy, the Jail Bureau will not allow deferment of scheduled mandatory schooling, except in cases when the personnel is found to be unfit for training due to health reason as certified by the bureau's medical doctors, or by any government doctors. In this case, the personnel should be automatically relieved from his/her duty assignment and further reassigned to the Regional Office so that he/she will be monitored by the Health Service as to the progress of his/her health condition.

4. It shall also be a policy that whenever a Jail Commissioned Officer or Non Commissioned Officer will insist in not going to training for unjustifiable reasons despite an order requiring him to do so, he will be assigned in the holding unit of the Directorate for Human Resource Development created for the purpose, and will remain thereat until such time the scheduled training of his/her class or batch will be completed.

5. Personnel who are planning to retire are advised to submit an **affidavit of undertaking** prior to the conduct of mandatory training, stating therein his intention to retire within a year but not more than two years, otherwise, he will be included in the scheduled training.

6. For information and guidance.


DIONY B. MAMARIL, CES (E)
Jail Chief Superintendent DSC
Officer in Charge, BJMP