



Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
**BUREAU OF JAIL MANAGEMENT AND PENOLOGY**  
**NATIONAL HEADQUARTERS**

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To : All Concerned

Subject : **DILG MEMORANDUM CIRCULAR NO. 2016-16, POLICY GUIDANCE**

Date : 30 September 2016

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1. In the interest of the service and in order to provide policy guidance in the implementation of Memorandum Circular No. 2016-16 dated September 16, 2016, Re: DELEGATION OF AUTHORITY, issued by the Department of the Interior and Local Government, the following guidance are hereby issued:

- a. The movement/reassignment/designation of JCO's from the rank of Jail Senior Inspector and Jail Inspector shall be recommended by their immediate superior in all levels of our organization to the Chief, BJMP for approval prior to implementation and affirmation/attestation in case already effected in the exigency of the service.
- b. The movement/reassignment/designation of all JNCO's shall be implemented by the respective heads in all levels of our organization, furnishing a copy of the order for information of the Chief, BJMP thru the Directorate for Personnel and Records Management.

2. All previous issuances inconsistent herewith are hereby rescinded or amended accordingly.

3. For your guidance and strict compliance.

  
SERAFIN P BARRETTO JR, CESO IV, CSS  
Jail Director  
Chief, BJMP

SPBJ/jota