

## WORK ORDER

Department of the Interior and Local Government  
**BUREAU OF JAIL MANAGEMENT AND PENOLOGY**  
 #144 Mindanao Avenue, Quezon City

SUPPLIER: **J4R PHOTOCOPYING SERVICES**  
 ADDRESS: 135 J.P. Laurel St., U.P. Campus, Diliman, Quezon City  
 TEL NR : 0905-5605782

W.O. : 20-03-001  
 Date: March 2, 2020  
 Mode of Proc: Negotiated Purchase  
 (Small Value Procurement)

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: BJMP National Headquarters Delivery Term: Three (3) calendar days  
 Date of Delivery: Payment Term:

Item No.	Qty	Unit	Description	Unit Cost	Amount
			Photocopying Services of the Materials for the Neuro-Psychological and Psychiatric Evaluations of Personnel for Promotion and Application for Jail Officer I		
1	6,160	pages	BETA	1.25	7,700.00
2	3,900	pages	NEO	1.25	4,875.00
3	5,120	pages	LAE	1.25	6,400.00
4	3,600	pages	FORER	1.25	4,500.00
5	840	pages	EPI	1.25	1,050.00
6	600	pages	SHIPLEY	1.25	750.00
7	400	pages	TJ	1.25	500.00
8	1,000	pages	EQ	1.25	1,250.00
9	620	pages	TOGRA AS	1.25	775.00
10	240	pages	BPI	1.25	300.00
11	2,720	pages	AQ	1.25	3,400.00
12	60	pages	WATSON	1.25	75.00
13	180	pages	16PF	1.25	225.00
14	500	pages	KFD	1.25	625.00
				<b>Sub-Total &gt;</b>	<b>32,425.00</b>

(Total Amount in Words)

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.


Very truly yours,



ALLAN S IRAL, CESE

Jail Director  
 Chief, BJMP  
 (Authorized Official)

Conforme:



OSCAR B. RABOPAR, J12

(Signature over printed name)

03/02/2020

(Date)

Requisitioning Office/Dept: Funds Available:


 LUISITO C MUÑOZ, CESE

Jail Chief Superintendent

Director for Logistics

Authorized Official

Amount: \_\_\_\_\_

OBR No. \_\_\_\_\_

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15	3,000	pages	PANSARILING INFORMASYON	1.25	3,750.00
16	2,640	pages	PDB	1.25	3,300.00
17	660	pages	EVALUATION SHEET	1.25	825.00
18	10	booklets	TOGRA BOOKLET	380.00	3,800.00
x-x-x-nothing follows-x-x-x				Sub-total >	11,675.00
				Sub-total >	32,425.00
				TOTAL >>	44,100.00

(Total Amount in Words) Forty Four Thousand One Hundred Pesos

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Very truly yours,



**ALLAN S IRAL, CESE**  
 Jail Director  
 Chief, BJMP  
 (Authorized Official)

Conforme:

  
**OSCAR B. PADOZAK** J12

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