1.0 REFERENCES

a. 1987 Philippine Constitution;
b. UN Standard Minimum Rules for the Treatment of Prisoners (Nelson Mandela Rules);
c. UN Standard Convention on the Rights of Persons with Disabilities and Optional Protocol;
d. Handbook on Prisoners with Special Needs, (Criminal Justice Handbook Series, 2009);
e. Batas Pambansa Blg. 344, “An Act to Enhance the Mobility of Disabled Persons by Requiring Certain Buildings, Institutions, Establishments and Public Utilities to Install Facilities and Other Devices”;
f. Republic Act No. 7277 “An Act Providing For the Rehabilitation, Self-Development and Self - Reliance of Disabled Person and Their Integration Into the Mainstream of Society and For Other Purposes”;
g. Republic Act No. 9442 “An Act Amending Republic Act No. 7277, Otherwise Known as the Magna Carta for Persons with Disability and For Other Purposes”; 
h. Executive Order No. 417 “Directing the Implementation of the Economic Independence Program for Persons with Disabilities”;
i. Republic Act No. 10070 “An Act Establishing Institutional Mechanism to Ensure the Implementation of Programs and Services for Persons with Disabilities in every Province, City, and Municipality, amending R.A. No. 7277, Otherwise known as the Magna Carta for Disabled Persons, as Amended, and For Other Purposes”; 
j. Republic Act No. 10754 “An Act Expanding the Benefits and Privileges of Persons with Disability”; 
k. DSWD Administrative Order No. 13, Series of 2008; 
l. NCDA Board Resolution No. 1 Series of 2016; 
m. Revised BJMP Comprehensive Operations Manual 2015; and 

Prepared By: Leilani M. Banotan, RSW, MSW Social Welfare Officer III Chief, Behavioral Management Section 
Noted By: ARNOLD F BUENACOSA Jail Chief Superintendent Director for Welfare and Development 
Reviewed By: DENNIS U ROCAMORA, CESE Jail Chief Superintendent Deputy Chief for Operations of the Jail Bureau/ Quality Management Representative 
Approved By: ALLAN S IRAL, CESE Jail Director Chief, BJMP 

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2.0 RATIONALE

It is the declared policy of the State to give full support to the improvement of the total well-being of Persons with Disabilities and their integration into the mainstream of society. Towards this end, it is not enough for the Jail Bureau to recognize and classify the Persons with Disability (PWD) as one of its vulnerable groups. What is more significant is for the BJMP to develop and implement policies and strategies for the protection and rehabilitation of PDL with disabilities, as well as the prevention of disabilities among the general population of PDL, and the reduction of disabling characteristics of jails. Nevertheless, considering the current limitations of the agency, the Jail Bureau has to broaden its linkage and collaboration with stakeholders such as the non-government organizations, private sector and people's organizations to ensure a more comprehensive and sustainable service provision to all PDL with disabilities.

3.0 OBJECTIVES

This policy aims to:

3.1 Eliminate all forms of discrimination, public ridicule, and vilifications on the basis of disability against any PDL and visitor in jail facilities;
3.2 Establish mechanisms to ensure the access of PDL with disabilities to various mainstream programs and services for PWDs under the Magna Carta for Persons with Disability, as amended;
3.3 Promote programs geared towards economic independence, rehabilitation, and self-development of PDL with disabilities;
3.4 Ensure strict observance of priority lanes for PDL with disabilities and PWD visitors;
3.5 Reduce vulnerability of PDL to different disabilities through education and other preventive programs;
3.6 Provide for systematic data collection on disability;
3.7 Collaborate with concerned government agencies as well as non-government, private sector, and volunteer groups to ensure the promotion of a better quality of life of PDL with disability while committed in jails;
3.8 Create and sustain partnerships with government, non-government, private sector and other stakeholders for aftercare referrals of PDL with disability; and
3.9 Assign roles and responsibilities in the implementation, monitoring, and evaluation of this policy.

4.0 SCOPE

This policy shall be implemented in BJMP jail facilities and offices nationwide. It covers all personnel and all PDL. Visitors of the jails shall also be covered to the extent the provisions are applicable to them.

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5.0 DEFINITION OF TERMS

5.1 Disability - shall mean a physical or mental impairment that substantially limits one or more psychological, physiological or anatomical functions or activities of an individual.

5.2 Disability inclusive - encompasses non-discriminatory practices as well as non-exclusion on the basis of disability.

5.3 Discrimination on account of Disability - refers to any distinction, exclusion or restriction on the basis of disability.

5.4 Handicap - refers to a disadvantage of an individual resulting from an impairment or disability that limits or prevents the functions or activity of a normal individual.

5.5 Impairment - is any loss, diminution or aberration of psychological, physiological, or anatomical structure of function.

5.6 National Council for Disability Affairs (NCDA) - the national government agency mandated to formulate policies and coordinate the activities of all agencies, whether public or private, concerning disability issues and concerns.

5.7 Person Deprived of Liberty (PDL) - refers to a person committed to the custody of BJMP.

5.8 Persons with Disability (PWD) - refer to persons, whether PDL or visitor, who have long-term physical, mental, intellectual or sensory impairments which in interaction with various barriers may hinder their full and effective participation in society on an equal basis with others.

5.9 Persons with Disability Affairs Offices (PDAOs) - refer to the offices created in every province, city and municipality by virtue of RA No. 10070 which shall be managed by a PWD Affairs Officer appointed by the local chief executive.

5.10 Public Ridicule - an act of making fun or contemptuous imitating or making mockery of persons with disability, whether in writing, in words, or in action due to their impairment/s.

5.11 Reasonable Accommodation - means necessary and appropriate modification and adjustments not to impose a disproportionate or undue burden to PWD.

5.12 Regional Welfare and Development Division (RWDD) - division in charge of monitoring of implementation of welfare and development programs for PDL in jail facilities.

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5.13 Rehabilitation - refers to the comprehensive approach of facilitating physical, psychological, behavioral, social, cultural, spiritual, educational and vocational interventions that create conditions for the individual to attain the highest possible level of functional ability.

5.14 Treatment - refers to the manner of handling or management of the PWD.

5.15 Vilification - this includes utterance of slanderous and abusive statements against a person with disability and/or an activity in public which incites hatred, serious contempt, or severe ridicule towards persons with disability.

6.0 PROCEDURES/DETAILS AND GUIDELINES

6.1 GENERAL GUIDELINES

6.1.1. All PDL shall be treated with utmost respect and shall not be discriminated against by reason of any disability.

6.1.2. Disability assessment shall be mandatory to PDL and the result of which must be reflected in the PDL Health Record.

6.1.3. The Welfare and Development Unit (WDU) of the jail shall have the responsibility of orienting newly committed PWD of their rights, responsibilities, and privileges under the Magna Carta for Persons with Disability. Further, WDUs shall inform them of welfare and development programs and referral services available for them.

6.1.4. The special needs of the PWD shall be taken into consideration in designing programs/interventions and in the actual implementation of the same.

6.1.5. All generic programs and services currently provided to the general population of PDL shall also be provided to PWD by adjusting the manner and frequency of implementation.

6.1.6. In order to protect the mental well-being of PWD, PDL and visitors, the searching procedures must be conducted with special sensitivity by informing them or communicating appropriately with them the approach and conduct of the body search.

6.1.7. During custodial and escorting, the special circumstances of PWD shall be taken into consideration.

6.1.8. During commitment, the PWD, subject to justifiable security reasons, may be allowed to keep any form of aid relevant to their disability, such as reading glasses, hearing aids, crutches, wheelchairs and the like.

6.1.9. The disciplinary board of the jail facility with the assistance of a medical or mental health professional shall consider whether the mental illness or developmental disability of PDL has contributed to his/her conduct amounting to infractions of jail rules or commission of other offenses. The disciplinary board shall not impose sanctions.

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to behaviors that are considered to be direct results of their mental illness or intellectual disability. In all other cases, the disciplinary board shall strictly ensure proportionality between the disciplinary sanction and the infraction as established with the impairment of PWD. The board shall also keep a record of all disciplinary sanctions enforced.

6.1.10. All PWD shall be given compassionate priority in the provision of paralegal services for them to access the different modes of early release.

6.1.11. Differentiation of PDL based on disability and the corresponding special treatment based on their special needs shall not be seen as discriminatory to other PDL of the general population. It shall be understood in light of their higher vulnerabilities to risks in jail settings and in compliance to the Mandela Rules, UN Convention for the Rights of Persons with Disabilities (UNCRD) and Magna Carta for PWD, as amended.

6.1.12. Each jail unit is encouraged to widen its linkages with different sectors in the community for advocacy, resource mobilization, and synchronization of services for PWD. For this purpose, the WD Officer shall closely coordinate with the PDAO, City or Municipal Social Welfare Office, and non-government organizations catering to PWDs in the locality of the jail.

6.1.13. Confidentiality shall be strictly observed in handling of records of PWD.

6.2 ASSESSMENT AND CLASSIFICATION

Disability assessment is the first step in the classification process and serves as basis for relevant and responsive programming for PDL with disabilities. In addition, disability assessment will provide the jail authorities with the baseline data for general programming in terms of preventive disability measures and to some extent, custodial control measures.

Disability assessment shall be included in the assessment of all newly committed PDL to be conducted by the jail nurse. It shall include assessment of any disability and the presence of chronic illnesses that can lead to disabilities. The disability assessment of the PDL shall be recorded in the individual PDL Health Record.

The health service of the jail unit shall prepare a schedule for the disability assessment of all PDL who are already committed prior to the effectivity of this policy. Self-reports of PDL of any disability being suffered by them shall likewise be verified, classified and recorded by the jail nurse in their respective PDL Health Records.

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The classification of disabilities to be indicated in the PDL Health Record and the monthly reports shall be in accordance with NCDA Board Resolution No. 1 Series of 2016, as follows:

a. **Hearing impairment** - the total or partial loss of hearing functions which impedes the communication process essential to the language, education, social and/or cultural interaction.

b. **Speech and Language impairment** - means one or more speech/language disorders of voice, articulation, rhythm and/or receptive and expressive process of language.

c. **Learning Disability** - is any disorder in one or more of the basic psychological processes (perception, comprehension, thinking, etc.) involved in the understanding or in using spoken or written language.

d. **Intellectual Disability** - is a disability resulting from organic brain syndrome (i.e. mental retardation, acquired lesions of the central nervous system, dementia, and/or non-psychotic disorder).

e. **Orthopedic Disability** - is a disability in the normal functioning of the joints, muscles and limbs.

f. **Mental/Psychosocial Disability** - is defined as any acquired behavioral, cognitive, emotional or social impairment that limits one or more activities necessary for effective interpersonal transactions and other civilizing processes or activities for daily living such as but not limited to deviancy or anti-social behavior.

g. **Visual Disability** - is the impairment of visual functioning even after treatment and/or standard refractive correction, and the visual acuity in the better eye of less than 6/18 for low vision and 3/60 for blind, or a visual of less than 10 degrees from the point of fixation. A certain level of visual impairment is defined as legal blindness. One is legally blind when the best corrected central visual acuity in the better eye is 6/60 or worse or the side vision is 20 degrees or less in the better eye.

6.3. **REASONABLE ACCOMMODATION**

Considering the special circumstances of PWD but subject to safety and security policies, all jail facilities shall endeavor to provide a more reasonable accommodation in terms of sleeping quarters, comfort rooms and common activity areas to PWD. This is to guarantee ease of movement in the facility with provisions for swift and orderly evacuation of PWD in case of emergency.

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As much as possible, each jail facility must have assistive devices such as wheelchairs and walking aids, ready and available for use in case of need.

6.4. PROTECTION FROM VERBAL, NON-VERBAL RIDICULE AND VILIFICATION

This policy reiterates the prohibitions on verbal, non-verbal ridicule and vilification persons with disability enunciated in the Magna Carta for Persons with Disability.

1. All BJMP personnel are strictly prohibited from directly or indirectly enticing others to commit verbal, non-verbal and vilification against PWD.

2. Under the Implementing Rules and Regulations of RA 9442, the following constitutes acts of public ridicule:

   a. Making fun of a person on account of his/her disability even through jokes in a manner that is degrading resulting to the embarrassment of the person with disability in front of two or more persons;

   b. Making mockery of a person with disability whether in oral or in writing; and

   c. Imitating a person with disability in public gatherings, stage shows, carnivals, television shows, broadcast media and other forms of entertainments that are offensive to the rights and dignity of persons with disability or any other similar acts. xxx

3. Additionally, the same Implementing Rules and Regulations of RA 9442 expounded the definition of vilification as:

   a. The utterance of slanderous and abusive statements against a person with disability such as but not limited to: (1) calling a person by his disability in public which results to humiliation; (2) using the disability of a person as an example in a manner that is embarrassing and humiliating to the dignity of persons with disability; and

   b. An activity in public which incites hatred towards, serious contempt for, or severe ridicule of persons with disability.

4. Personnel who commit the above violations shall be charged administratively without prejudice to criminal charges under the Magna Carta for Persons with Disability, as amended.

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5. It shall be the responsibility of the Jail Warden to ensure that all personnel, PDL and visitors coming into the jail are aware of the strict prohibition from verbal, non-verbal ridicule and vilification against persons with disability.

6.5. DISABILITY INCLUSIVE JAIL ENVIRONMENT

Towards a disability inclusive jail environment, all personnel and PDL alike shall undergo PWD sensitivity training. This training shall be conducted periodically as new personnel are assigned and new PDL are committed to the jail facility. Such PWD sensitivity trainings shall be alternately organized and conducted by the jail WD officers and Jail Nurse in coordination with concerned government agencies like PDAO, Commission on Human Rights, municipal/city/provincial social welfare offices, and non-government organizations.

6.6. PROVISION OF PROGRAMS AND SERVICES SPECIFIC FOR PWD

6.6.1. Acquisition of PWD Identification Card

The PWD Identification Card is the best proof of entitlement of any PWD to the different privileges under the Magna Carta for Persons with Disability. This is issued by the city or municipal mayor or barangay captain of the place where the PWD resides. To ensure that PWD also enjoy the privileges, the jail WD officers shall be responsible in assisting the PWD in their application for the PWD Identification Card.

6.6.2. Priority in the Provision of Meals, Medicines, and Reproductive Health Services

The jail shall ensure that PWD are given priority in the ration of meals. It shall be the responsibility of the Jail Nurse in coordination with the Jail Food Service Unit to ensure compliance to the dietary requirements of PWD found to be suffering from medical conditions necessitating meal management.

Considering that PWD have the same sexual and reproductive health needs with the general PDL population, they shall not be excluded from the provision of services pertaining to reproductive health. Thus, relevant information as well as referral services (if warranted) must be provided to them towards promoting their reproductive health. Sensitivity in the provision of reproductive health services for PWD must be strictly observed.
6.6.3. **Vocational Skills Training and Employment Support**

Vocational skills trainings being provided to the general population of PDL shall likewise be offered to PWD subject to the qualification requirements of the specific skills trainings. The concerned WD officer, shall coordinate with the Technical Educational and Skills Development Authority (TESDA) regarding skills training for PWD. For livelihood assistance, the jail WD officer shall coordinate with the local DSWD, DTI, DOLE and others.

6.6.4. **Referral Services**

a. Referral for assistance for physical restoration and other medical/surgical interventions

In case a PWD PDL needs medical/surgical intervention, the Jail Nurse shall facilitate the referral to any government hospital or physical rehabilitation center for appropriate treatment subject to court order.

b. Referral for other specialized services

Other special needs of PWD identified by the concerned jail personnel or specifically requested by the PWD himself/herself such as sign language training/interpretation, braille training, cane training and the like but cannot be provided by the jail facility shall be referred to the local government units, non-government organizations, private sector and other service providers in the community for assistance.

c. Referral of PWD who are to be released

All PWD who are to be released from custody shall be referred by the jail WD officer to community resources for aftercare services. Consequently, for referral purposes, each jail facility has to prepare an updated directory of community resources within the locality where the jail is situated.

6.6.5. **Working with families of PWD**

The family is the main source of support for most individuals, especially for PWD whose disabilities hamper their capacity to become fully independent. For this reason, the jail WD officer shall endeavor to work with the families of the PWD by conducting family orientations, meetings, and family counseling geared towards helping the family members understand the situation of the PWD, and preparing the family in welcoming back the PWD who will eventually be released.
6.7. ENHANCING THE MOBILITY OF PWD IN JAILS

6.7.1. Structural Features and Assistive Devices and Technologies

In the construction of new jail facilities and renovation activities, the Jail Bureau shall consider the installation of reasonable structural features to enhance the mobility of PWD such as ramps, hand rails and the like. Each jail facility must have at least one (1) wheelchair to ensure ease and sensitive transport of PWD for their court hearings or hospital visits. Other more specific assistive devices like canes, corrective lenses/glasses, hearing aids, crutches, protheses, and the like, needed by the PWD shall be referred to concerned agencies and/or non-government agencies.

6.7.2. Strict compliance with the Priority Lane Policy

Each jail shall ensure the functionality of the Priority Lanes intended for the elderly, persons with disability and pregnant women, whether PDL or visitors. This means that signages should be clearly displayed in strategic places within the facility. Likewise, a conducive and safe waiting/holding area for PDL must be established.

6.7.3. Handling of PWD Visitors

No PWD visitor shall be refused assistance or discriminated against by any BJMP personnel at the National Headquarters, Regional Offices and jail facilities by reason of disability. PWD visitors shall be accorded equal respect and attention. The provision of priority lanes for PWD visitors shall be strictly implemented.

6.8. DISABILITY PREVENTION FOR PDL

The knowledge of PDL on the different disabilities, possible causes, and effects is the key to disability prevention. The increased awareness on disability contributes to the development of a disability-inclusive consciousness, making them more understanding on the difficult circumstances confronting PWDs and cooperative on the implementation of policies for the welfare of PWDS.

Towards disability prevention, the jail WD officer and Jail Nurse shall facilitate orientation on disability to all PDL at least once a month. In addition, other information dissemination and disability preventive activities may be conducted to the PDL in coordination with service providers. As part of disability prevention, PDL should be trained on early reporting of any signs of disabilities or presence of chronic illnesses that may lead to disabilities.
6.9. **ROLES AND RESPONSIBILITIES**

6.9.1. **Personnel In-Charge at the DWD-NHQ**

a. Ensures widest dissemination of this policy to all Directorates at the National Headquarters;
b. Conducts random monitoring of policy implementation through actual jail visits/inspections;
c. Conducts advocacy and coordination with service providers at the national level regarding the welfare and development of PWD;
d. Consolidates the statistical and narrative reports submitted by the regional offices;
e. Submits status reports to the Command Group regarding the implementation of and compliance to this policy; and
f. With the approval of the Command Group, furnishes copy of reports to other agencies for whatever legal purpose.

6.9.2. **Chief, Regional Welfare and Development Division**

a. Ensures widest dissemination of this policy to all personnel in the regional office and all jail units;
b. Conducts monitoring of policy implementation through actual jail visits/inspections;
c. Conducts advocacy and coordination with service providers at the regional level regarding the welfare and development of PWD; and
d. Consolidates the statistical and narrative reports from the jail units and submits the same to DWD.

6.9.3. **Warden**

a. Ensures information dissemination to all jail personnel on this policy and related laws on PWDs specified in the references hereof. He/she shall likewise ensure the conduct of mandatory PWD sensitivity trainings for all personnel and PDL;
b. Ensures that the PWD are not discriminated in any way by reason of disability while they are under custody;
c. Ensures the consistent implementation of this policy in the jail unit; and

d. Establishes linkages with service providers and stakeholders to promote the welfare of PWD.

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6.9.4. Jail WD Officer

a. Coordinates with the City/Municipal Welfare Offices and PDAOs for the application of PWD Identification Cards of PWD and other services;
b. Conducts at least disability orientation to all newly committed PDL once a month in coordination with the Jail Nurse;
c. Organizes the conduct of PWD sensitivity trainings to all personnel and PDL;
d. Facilitates aftercare referrals to different service providers of PWD who are to be released;
e. Assists the Warden in coordination and linkage activities with service providers and stakeholders to promote the welfare of PWD; and 
f. Prepares the required monthly reports and after activity reports.

6.9.5. Jail Nurse

a. Conducts disability assessment of PDL;
b. Provides health services to PWD;
c. Organizes the conduct of PWD sensitivity trainings to all personnel and PDL;
d. Conducts disability orientation to PDL once a month in coordination with the jail WD officer;
e. Facilitates referrals for health services of PWD;
f. Assists the jail WD officer in facilitating health-related activities for PWD; and 
g. Assists the jail WD officer in preparing and updating the masterlist of PWD.

6.10. TRAINING REQUIREMENT

6.10.1. Training on Disability Assessment for BJMP Health Personnel

BJMP doctors and nurses shall be given a proper training on disability assessment. The disability assessment will serve as the basis for developmental programming as well as for control and safety measures of the concerned offices of the agency.

6.10.2. Training of PDL Health Aide on Personal Service Assistance to PWD

PDL who are designated as Health Aides are normally the one tasked to deliver first-hand assistance to PDL. They also act as a provider of personal assistance to PWD. Consequently, appropriate training shall be provided to them particularly on the proper provision of personal service assistance/caregiving services to PWD be spearheaded by the Directorate.

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for Health Service in coordination with the National Council for Disability Affairs (NCDA) and other concerned government agencies.

6.11. REPORTORIAL REQUIREMENT

Each Jail WD Unit shall prepare a quarterly master list of PWD in their respective jails using the prescribed form (Annex A), Summary of WD Services for Sentenced PDL (Annex D-1) and Detention PDL (Annex D-2) to be submitted to the Regional WDD. The Regional WDD in turn shall be responsible in consolidating the reports using the Quarterly Master List (Annex B) and Consolidated WD Services for PWD (Annex C) and submit the same to DWD-NHQ following the regular deadlines of submission of DWD reports.

After Activity Reports on significant or major activities/events concerning PWD shall be prepared and submitted one (1) week after the said activities/events.

The Jail WD Unit and Regional WDD shall strictly comply with the prescribed forms annexed to this policy in the preparation of their respective reports.

7.0. MONITORING CLAUSE

The Directorate for Welfare and Development (DWD) shall conduct quarterly monitoring of program implementation on the basis of the program report submissions of the regional offices and actual inspection to ensure policy compliance. For monitoring and evaluation purposes, the following indicators of effectiveness provided below shall be considered.

7.1. VERIFIABLE INDICATORS OF EFFECTIVENESS

a. No. of personnel and PDL given PWD Sensitivity trainings
b. No. of PWD granted PWD ID through the facilitation of the Jail WD Unit
c. No. of PWD who completed skills trainings
d. No. of PWD who were referred to service providers (government or non-government) for employment or livelihood assistance through the referral of the Jail WD Unit
e. Zero complaint on discrimination on the basis of disability
f. 100% strict compliance of priority lanes in jail facilities
g. 100% of all newly committed PWD subjected to disability assessment
8.0. FINANCIAL CLAUSE

To ensure the implementation of the different provisions of this policy, the budgetary requirement includes fund allocation for the:

a. Purchase of wheelchairs for each jail facility;
   b. Training of health personnel in the disability assessment and management; and
   c. Representation expenses for the Jail Welfare and Development Unit during coordination and referral with other agencies regarding the concerns of PDL with disabilities.

9.0. SEPARABILITY CLAUSE

In the event that any provision or part of this policy is declared invalid by competent authority, all other provisions not affected by such declaration shall remain valid and effective.

10.0 REPEALING CLAUSE

All other existing issuances that are inconsistent with this policy are hereby amended or modified accordingly.

11.0 EFFECTIVITY

This Circular shall take effect fifteen (15) days after its filing at the Office of the National Administrative Register (ONAR) at University of the Philippines Law Center in consonance with Sections 3 and 4, Chapter 2, Book II of Executive Order No. 292, otherwise known as the "The Administrative Code of 1987".

12.0. ANNEXES

Prescribed Forms:

Annex A: Quarterly Master List of PWD (Jail Unit)
Annex B: Quarterly Consolidated Masterlist of PWD (Regional WDD)
Annex C: Consolidated Welfare and Development Services Provided to PWD (Regional WDD)
Annex D-1: Summary of Welfare and Development Services Provided to Sentenced PWD (Jail Unit)
Annex D-2: Summary of Welfare and Development Services Provided to Detention PWD (Jail Unit)

Annex E: National Quarterly Master List of PWD

Annex F: Annual Regional Inventory of Assistive Devices and Technologies for PWD

Annex G: Annual National Inventory of Assistive Devices and Technologies for PWD

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Director for Welfare and Development

Reviewed By: DENNIS U. ROCAMORA, CESE
Jail Chief Superintendent
Deputy Chief for Operations of the Jail Bureau/Quality Management Representative

Approved By: ALLAN S. IRAL, CESE
Jail Director
Chief, BJMP

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<table>
<thead>
<tr>
<th>No. of Released PWD who were assisted to secure PWD ID</th>
<th>No. of Newly committed PWD who were assisted to secure PWD ID</th>
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<tbody>
<tr>
<td>No of PDI who become disabled or acquired disability while in detention</td>
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</tr>
<tr>
<td>No of PDI who become disabled or acquired disability while in detention</td>
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</tr>
</tbody>
</table>

**Summary:**

1. The materials must be updated quarterly.
2. Write at least 1 line of the information about the materials within the bracket.
3. Always summarize your data.

**Notes:**

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<th>Quarter and Year</th>
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**QUARTERLY MASTER LIST OF PERSONS WITH DISABILITY**

(Name/Logo/Address of Jail Unit)

**Annex A (to be accomplished by the Jail Unit WD)**
<table>
<thead>
<tr>
<th>Quarter</th>
<th>Year</th>
<th>Name/Logon/address of Regional Office</th>
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</table>

Annex B (to be accomplished by the Regional WD)
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<th>Remarks</th>
<th>Municipal Jails</th>
<th>City Jails</th>
<th>District Jails</th>
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<th>Total PWD</th>
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<th>Grand Total</th>
<th>PWD Provided to PWD</th>
<th>PWD Provided to PWD</th>
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**CONSOLOIDATED WELFARE AND DEVELOPMENT SERVICES PROVIDED TO PERSONS WITH DISABILITY**

<table>
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<th>Quarter/Year</th>
<th>(Name/Regional Logo/Address)</th>
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**Anex C** (to be accomplished by the Regional WD)
NO of PDL who became disabled or acquired disability while in detention assisted to secure PWD

Summary:
- No. of Newly committed PWD for the quarter
- No. of Newly committed PWD without PWD ID
- No. of Newly committed PWD who was assisted to secure their PWD ID

Always summarize your data.

1. Complete Name
2. Date of Commitment
3. Type of Disability
4. Case
5. Offense
6. Across (from corresponding classification space)
7. Yes
8. No
9. Sentence
10. Definiton
11. Corresponding
12. With PWD ID

As of (quarter and year)

NATIONAL QUARTERLY MASTER LIST OF PERSONS WITH DISABILITY

Annex E (to be consolidated by the DWD-NHO)
### Example: Auxiliary Climber

<table>
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<tr>
<th>Yes</th>
<th>No</th>
<th>Yes</th>
<th>No</th>
<th>Yes</th>
<th>No</th>
<th>Yes</th>
<th>No</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Toilet accessible for PWD</td>
<td>Toilet accessible for PWD</td>
<td>Wheelchair ramp</td>
<td>Wheelchair ramp</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any other assistive devices and technologies</td>
<td>Total:</td>
<td>Region:</td>
<td>List of all facilities in the region:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Notes
- Always summarize your data and provide totals.
- The materials must be updated annually.

### Annex F (to be accomplished by the Regional WD)
| Year | Total Number of Jails | Total Number of Ramps with Wheelchairs | Functional Handrails | Number of Jails with Wheelchairs | Total Number of Jails with Ramps | Total Number of Jails with Handrails | Total Number of Accessible PWD With | Total Number of Accessible Toilets | Cages | Number of Other Assistive Devices and Accessories
|------|----------------------|--------------------------------------|---------------------|---------------------------------|---------------------------------|-------------------------------------|-----------------------------------|-----------------------------|------|------------------------|

Example: Axillary Crutch: 3

Provide actual number of assistive technologies, please include and summarize your data and provide totals.

The materials must be updated annually.

Note: This must be based on the minimum standards for the Design of the BIMP Jail - Version 1.0, 2018.